

Board of County Commissioners

INTER-OFFICE MEMORANDUM

DATE: July 7, 2003
TO: Parwez Alam, County Administrator
FROM: Tony Park, P.E., Public Works Director
SUBJECT: Donation of Drainage Easements

Public Works has received two separate requests from property owners for Leon County to maintain existing outfall pipe or ditches within their property limits. These property owners are willing to donate the necessary drainage easement which will allow the County to maintain outfall conveyance of rainfall into roadside conveyance systems. The two requests are as follows: first, Lot 28, Block G, Killearn Lakes, Unit 1, owned by Col. (Dr.) Raymond W. Gage II, Parcel I.D. No. 14-03-50-G-0280. Mr. Clay Duncan is to acquire the lot from the Gage family and plans on building a home on this lot. Mr. Duncan has written letters to Public Works and Growth Management requesting Leon County take over maintenance responsibilities for an eighteen-inch drainage pipe on the lot which serves to convey the stormwater from the existing low area to an outfall south and east of this parcel. Leon County currently has easements over all the green areas for the maintenance. The Divisions of Operation and Stormwater have reviewed the request and is willing to accept the maintenance responsibilities in connection with the green space stormwater maintenance (see attached memos).

Second request is 6026 Dome Level Road, owned by Scott Barry, Parcel I.D. No. 21-30-20-647-0000. Division of Operation staff has met with Mr. Barry on the site to discuss ongoing drainage problems on this parcel and the request for a drainage easement along the west property line. The existing ditch on Mr. Barry's property serves as the primary stormwater conveyance system from the "Bell Trailer Park Pond" flowing to the pond systems located on Dome Level Road. The lack of maintenance on the outfall ditch is causing stormwater to damage private properties. Mr. Barry has agreed to execute a 30-foot drainage easement to Leon County for maintenance responsibilities. The Division of Operation and Stormwater have reviewed the request and is willing to accept the maintenance responsibilities in connection with overall stormwater conveyance system in this area.

Pursuant to Policy No. 03-01, the offers to donate were circulated to the appropriate departments for their review. The Divisions of Operation has responded by memo, see attached, by identifying the existing and future need for the drainage easements. The estimated costs of maintaining these drainage easements have been enclosed and sufficient

The Operation section concurs with the acquisition (see attached memos) and advises the County Administrator to pursue the offer to accept the donation of real property. To comply with Policy No. 03-01, your approval to accept the offers to donate real property to Leon County is required. If you need any further information, please contact Mitzi McGhin, Right-of-Way Agent, at 488-8003.

Approved by: County Administrator
Date: 7-15-03

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